

MEETING MINUTES

Name of Foundation: Lafayette Charter Foundation
Board Meeting: November 30, 2017—Board Meeting
School(s): Lafayette Renaissance Charter Academy
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 30, 2017	6:30 PM CST	7:03 PM CST	December 21, 2017	6:30 p.m. CST	S. Brunet
Meeting Location:					
Lafayette Renaissance Charter Academy, 205 Vienne Lane, Lafayette, LA 70507					

Attended by:	
Board Members: Dr. Mary Louella Riggs-Cook, Board President Carlos Harvin, Board Vice President Karen Miller-Lewis, Treasurer Erica Williams, Board Trustee Heather Blanchard, Board Trustee Phone: Jeremy Howard, Board Trustee Absent: Virginia Jones, Secretary Cooper Barnes, Board Trustee	Other Attendees: Dr. Raquel Square-Ayles, Regional Education Director, CSUSA Stacey Brunet, Governing Board Manager, CSUSA Christine Stoudt, Principal, Acadiana Renaissance Charter Academy Tale Lockett, Principal, Lafayette Renaissance Charter Academy Richard Ratliffe, Assistant, Principal, Lafayette Renaissance Charter Academy Phone: Damon Schnurr, Finance, CSUSA Lechyana McKnight, Finance, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:30 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

I. Administrative

- Approval of the October 26, 2017 Board Meeting Minutes and October 26 Board Development, Community Relations and Nominating Committee Meeting Minutes.

MOTION: Motion was made by Karen Miller-Lewis and seconded by Carlos Harvin to approve the Board Meeting Minutes as presented. The motion passed unanimously.

II. Financials

- Approval of the September 2017 Financial Report
 - Karen Miller-Lewis reviewed the financial reports with the board

MOTION: Motion was made by Karen Miller-Lewis and seconded by Erica Williams to approve the September 2017 Financial Report. The motion was passed unanimously.

III. CSUSA Reports

- School Dashboard Presentation
 - Stacey Brunet presented the new dashboards to the board.
- School Strategic Plans

- Principal Stoudt reported Acadiana Renaissance Charter Academy's Strategic Plan.
- Principal Lockett reported Lafayette Renaissance Charter Academy's Strategic Plan.

- Staffing and Survey Results

- Both principals reviewed the staffing and survey results with the board.

IV. Committee Reports

- Board Development, Nominating and Community Relations Committee

- Erica Williams reported to the board to include committee restructure, a resume for addition of another trustee and seeking one parent from Lafayette Renaissance to join the committee.

- Finance and Fund Development Committee

- Karen Miller Lewis stated she and Damon reviewed the Q1 financials, MFP funding has come in higher than budgeted, 887 enrollment for Acadiana Renaissance and 852 enrollment for Lafayette Renaissance.

- Facilities and Expansion Committee

- Carlos Harvin reported the committees toured both campuses and created a suggestion list for the principals to review and approve.

V. New Business

- Teacher Bonus

- Raquel Square-Ayles informed the board of the bonus for Teachers. A school-based strategic plan will be created next year for bonus structures going forward.

MOTION: Motion was made by Karen Miller-Lewis and seconded by Carlos Harvin to approve one-time \$500 bonus for 2017 for all teachers at Acadiana Renaissance and Lafayette Renaissance Charter Academies, understanding a new bonus plan will be created by school leadership for upcoming years. The motion passed unanimously.

- December board meeting reminder

- Stacey Brunet reminded the board of the December board meeting date of December 21, 2017 at Acadiana Renaissance Charter Academy.

- Board Retreat Recap

- Dr. Cook recapped the board retreat:
 - **New Agenda and Board Meeting Structure**
 - ✓ The board will restructure their agenda each month to include only items that need approval or immediate attention.
 - ✓ The board meeting will now consist of a 30 minute board meeting first and a 30 minute professional development topic following board business.
 - **New Committee Structure**
 - ✓ The Lafayette Charter Foundation committees will be as follows: Finance (quarterly), Board Development and Nominating (as needed), Community Relations and Fund Development (monthly), Wellness (as needed) and Expansion and Facilities (monthly).
 - ✓ The chairpersons will be as follows: Finance—Karen Miller-Lewis, Board Development and Nominating—Erica Williams, Community Relations and Fund Development co-chaired by Cooper Barnes and Heather Blanchard, Wellness—Dr. Cook, Expansion and Facilities will be co-chaired by Jeremy Howard and Carlos Harvin.
 - ✓ The committees will need to create a mission statement at their first committee meeting.
 - ✓ The committee meeting dates and time will remain the same day and location as the board meeting, starting at 5:30 PM.

VI. Old Business

- LaPESC Report

- Erica Williams reported LaPESC did not meet this month.

VII. Public Comments

- Pre-K Program

- The board discussed the possibility of introducing Pre-K to the Lafayette and Acadiana campuses in the near future.
- Additional discussion will follow in the upcoming months.

VIII. Trustee Comments

- There were no trustee comments.

IX. Adjournment

Board President Cook adjourned the November 30, 2017 Lafayette Charter Foundation Board Meeting.


Virginia Jones, Board Secretary

Date: 01-25-18