

MEETING MINUTES

Name of Foundation: Lafayette Charter Foundation
Board Meeting: January 25, 2018—Board Meeting
School(s): Lafayette Renaissance Charter Academy
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 25, 2018	6:30 PM CST	7:45 PM CST	February 22, 2018	6:30 p.m. CST	S. Brunet
Meeting Location:					
Lafayette Renaissance Charter Academy, 205 Vienne Lane, Lafayette, LA 70507					

Attended by:	
Board Members: Dr. Mary Louella Riggs-Cook, Board President Carlos Harvin, Board Vice President Karen Miller-Lewis, Treasurer Erica Williams, Board Trustee Heather Blanchard, Board Trustee Absent: Virginia Jones, Secretary Cooper Barnes, Board Trustee Jeremy Howard, Board Trustee	Other Attendees: Stacey Brunet, Governing Board Manager, CSUSA Tale Lockett, Principal, Lafayette Renaissance Charter Academy Richard Rattliffe, Assistant, Principal, Lafayette Renaissance Charter Academy Gary McGoffin, Board Attorney Phone: Damon Schnurr, Finance, CSUSA Lechyana McKnight, Finance, CSUSA Georgette Sterling, Compliance Manager, CSUSA Christine Stoudt, Principal, Acadiana Renaissance Charter Academy Paula Jackson, Senior Director of Advancement, CSUSA Deborah Montella, Vice President of Marketing, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:30 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

I. Administrative

- Approval of November 30, 2017 Board Meeting Minutes

MOTION: Motion was made by Carlos Harvin and seconded by Erica Williams to approve the Board Meeting Minutes as presented. The motion passed unanimously.

II. CSUSA Reports

- Audit Review
 - The audit was tabled until February 2018.
- Legislative Report
 - Paula Jackson gave an oral report to the board.
- School Dashboard Presentation
 - Christine Stoudt reviewed the school dashboard for Acadiana Renaissance Charter Academy with the board.
 - Tale Lockett reviewed the school dashboard for Lafayette Renaissance Charter Academy with the board.
- Parent Survey Results
 - Principal Stoudt reported Acadiana Renaissance Charter Academy's Parent Survey Results.
 - Principal Lockett reported Lafayette Renaissance Charter Academy's Parent Survey Results.
- Enrollment and Marketing Report
 - Deborah Montella reviewed the Enrollment and Marketing Report with the board.

III. Committee Reports

- Finance
 - Karen Miller-Lewis stated there was no updates to the financial reports at this time and therefore no committee meeting was held.
- Board Development and Nominating
 - Erica Williams has a nomination for the Finance committee.
 - The committee is beginning a pipeline for potential trustees for board openings.
 - The committee reported that Lafayette Education Foundation is interested in attending February's board meeting.

MOTION: A motion was made by Erica Williams and seconded by Heather Blanchard to extend a trustee position to Nancy Gomez. The motion passed unanimously.

MOTION: A motion was made by Carlos Harvin and seconded by Erica Williams to invite Lafayette Education Foundation to present at the February 2018 board meeting. The motion passed unanimously.

- Community Relations Committee and Fund Development
 - The committees chairmen plan to meet and report during the February Board meeting.
- Wellness
 - Richard Rattliffe reported the results of the Wellness Survey from Lafayette Renaissance Charter Academy.
 - The board discussed the results and proposed to add topics to the agenda for the upcoming Wellness Committee meeting on March 5
 - Board Chairman Cook asked the principal and assistant principal to ask the kids for additional feedback.
- Expansion and Facilities
 - Carlos Harvin reported the committee did not meet in January.
 - Jeremy Howard will chair the Facilities subcommittee and Carlos Harvin will chair the Expansion subcommittee.

IV. New Business

- Background Check Policy
 - Gary McGoffin reviewed the proposed policy with the board.

MOTION: Motion was made by Karen Miller-Lewis and seconded by Erica Williams to adopt the Lafayette Charter Foundation Criminal Background Check Policy as presented. The motion passed unanimously.

- Record Retention Policy
 - Gary McGoffin reviewed the proposed policy with the board.

MOTION: Motion was made by Erica Williams and seconded by Karen Miller-Lewis to adopt the Lafayette Charter Foundation Record Retention Policy as presented. The motion passed unanimously.

V. Board Development Topic of the Month: Board Bylaws

- Bylaws Review
 - Stacey Brunet and Gary McGoffin facilitated board discussion and review of the bylaws.
 - Board Absence policy and Term Limit Policies were discussed and any adoptions will be made at the February 2018 board meeting.
 - Stacey Brunet will forward the amendment document of the removal of the term limits document.

VI. Public Comments

- There were no public comments

VII. Trustee Comments

- There were no trustee comments.

VIII. Adjournment

Board President Cook adjourned the January 25, 2018 Lafayette Charter Foundation Board Meeting.

Mary Regg Cook
Board President
Virginia Jones, Board Secretary
Date: 2/22/2018