

MEETING MINUTES

Name of Foundation: Lafayette Charter Foundation
Board Meeting: February 22, 2018—Board Meeting
School(s): Lafayette Renaissance Charter Academy
Acadiana Renaissance Charter Academy

| Date: | Start | End | Next Meeting: | Next time: | Prepared by: |
|-----------------------------------------------------------------------------|-------------|---------|----------------|---------------|--------------|
| February 22, 2018 | 6:30 PM CST | 8:15 PM | March 22, 2018 | 6:30 p.m. CST | S. Brunet |
| Meeting Location: | | | | | |
| Acadiana Renaissance Charter Academy, 600 Savoy Road, Youngsville, LA 70592 | | | | | |

| Attended by: | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Board Members: Dr. Mary Louella Riggs-Cook, Board President Carlos Harvin, Board Vice President Karen Miller-Lewis, Treasurer Erica Williams, Board Trustee Heather Blanchard, Board Trustee Dr. Nancy Gomez, Board Trustee Phone: Cooper Barnes, Trustee Absent: Virginia Jones, Secretary Jeremy Howard, Board Trustee | Other Attendees: Stacey Brunet, Governing Board Manager, CSUSA Richard Rattliffe, Assistant Principal, Lafayette Renaissance Charter Academy Claire Richard, Assistant Principal, Acadiana Renaissance Charter Academy Damon Schnurr, Finance, CSUSA Etiana Wright, Lafayette Education Foundation Phone: Lechyana McKnight, Finance, CSUSA Mike Santoro, Facilities, CSUSA Tiffany Dorsa, Postlewaithe and Netterville |

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:30 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

I. Administrative

- Approval of January 25, 2018 Board Meeting Minutes

MOTION: Motion was made by Carlos Harvin and seconded by Karen Miller-Lewis to approve the Board Meeting Minutes as presented. The motion passed unanimously.

II. New Business

- Audit Review
 - Tiffany Dorsa reviewed the Lafayette Charter Foundation audit and announced the audit was very positive.
- Lafayette Charter Foundation IRS 990
 - Stacey Brunet informed the board the final IRS Form 990 will be issued in late spring 2018 for signing.
 - The board approved the draft and requested the final version be sent to them prior to Dr. Cook signing.

III. Financials

- CSUSA Support Center Report
 - Damon Schnurr gave a review of the financial report for Lafayette Charter Foundation.
 - Dr. Cook asked for the bonus structure to be clarified for next year's payout and strive for a payout in December or early January of each year.

MOTION: Motion was made by Karen Miller-Lewis and seconded by Heather Blanchard to approve the December 2017 Financial Report as presented. The motion passed unanimously.

IV. Committee Reports

- Finance
 - Karen Miller-Lewis stated there were no additional updates to the financial reports other than Mr. Schnurr's report.
- Board Development and Nominating
 - Erica Williams stated Board Diversity will be the Topic of the Month for March.
- Community Relations Committee and Fund Development
 - Heather Blanchard gave the Community Relations Committee report to the board to include goals and objectives of the committee.
- Expansion and Facilities
 - Carlos Harvin and Mike Santoro reported to the board.
 - Signage at Lafayette Renaissance Charter Academy:
 - Temporary sign for use until permanent marquee is ready
 - Chris Broussard will head the research and process for permits with City-Parish
 - High School expansion is on hold until Type 2 Lawsuit is decided
 - Heather Blanchard has been in contact with Southern Life Development and they have requested to know if the board is needing additional space at both campuses. Stacey Brunet will follow up with Support Center for additional direction.

V. Old Business

- Bylaws Discussion: Term Limits and Absence Policy Review
 - Heather Blanchard led the discussion on Term Limits

MOTION: Motion was made to create term limits of two (2) three-year terms as a board trustee, six years total, with the trustee sitting out one year before being nominated to rejoin the board. The motion has been tabled due to need for more discussion and will be placed on the March 2018 Agenda.

- Dr. Cook led the discussion on Absence Policy.
- Dr. Cook asked to continue the discussion at the Board Development Committee in March.

VI. Board Development Topic of the Month

- Presentation by Lafayette Education Foundation
 - Etiana Wright gave a presentation to the board.

VII. Public Comments

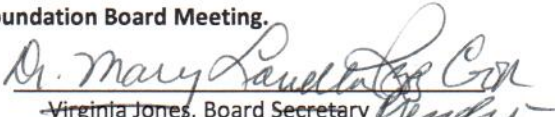
- Claire Richard and Richard Rattliffe updated the board with school activities and testing dates.
- Stacey Brunet asked the board if they would like to use the CSUSA Foundation created email addresses.
- Stacey Brunet reminded the board their Tier 3 forms and Ethics training is due by May 15, 2018. She will collect the Tier 3s until May 1, 2018 and will mail to the State of Louisiana on May 2, 2018.

VIII. Trustee Comments

- There were no trustee comments.

IX. Adjournment

Board President Cook adjourned the February 22, 2018 Lafayette Charter Foundation Board Meeting.


-Virginia Jones, Board Secretary

Date: _____