

## MEETING MINUTES

**Name of Foundation:** Lafayette Charter Foundation  
**Board Meeting:** April 26, 2018—Board Meeting  
**School(s):** Lafayette Renaissance Charter Academy  
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
April 26, 2018	6:35 PM	8:30 PM	May 24, 2018	6:30 p.m. CST	S. Brunet
<b>Meeting Location:</b>					
Acadiana Renaissance Charter Academy, 600 Savoy Road, Youngsville, LA 70592					

<b>Attended by:</b>	
<b>Board Members:</b> Dr. Mary Cook, President Carlos Harvin, Vice President Karen Miller, Treasurer Jeremy Howard, Board Trustee Erica Williams, Board Trustee Heather Blanchard, Board Trustee  <b>Absent:</b> Virginia Jones, Secretary Dr. Nancy Gomez, Board Trustee Cooper Barnes, Board Trustee	<b>Other Attendees:</b> Dr. Raquel Square-Ayles, Regional Education Director, CSUSA Christine Stoudt, Principal, Acadiana Renaissance Charter Academy Tale Lockett, Principal, Lafayette Renaissance Charter Academy Stacey Brunet, Governing Board Manager  <b>Phone:</b> Myrna Laine Hyppolite, Finance, CSUSA Damon Schnurr, Finance, CSUSA Kristin Morrissey, Operations, CSUSA LeChyana Knight, Finance, CSUSA Lindsey Lennon, CSUSA

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:35 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

#### **I. Administrative**

- Approval of February 22, 2018 and March 22, 2018 Meeting Minutes and March 2018 Wellness Committee Meeting
  - Dr. Cook asked the trustees to review the minutes and if there were any corrections. No corrections were needed.

**MOTION: An In Globo motion was made by Erica Williams and seconded by Jeremy Howard to approve the board meeting and committee meeting minutes as presented. The motion passed unanimously.**

#### **II. Financials**

- February 2018 Finance Report
  - Karen Miller-Lewis and Damon Schnurr reviewed the financial report

**MOTION: Motion was made by Jeremy Howard and seconded by Karen Miller-Lewis to approve the February 2018 Finance Report. The motion passed unanimously.**

- Support Center Cost Reimbursements FY 18– Lafayette Renaissance Charter Academy
  - Myrna Laine Hyppolite reviewed the Support Center reimbursements and reallocations with the board.
  - The board asked Gary McGoffin be present to facilitate additional conversation

**MOTION: Motion was made by Heather Blanchard and seconded by Jeremy Howard to table the voting of the Support Center Cost Reimbursements.. The motion passed unanimously.**

- DOE Findings Update
  - Kristina Pace reviewed the food service NSLP finding updates with the board.
  - The single audit findings requested the NSLP process be signed by Kristina Pace
  - Lindsey Lennon informed the board Postlewaithe and Netterville will need to be retained for auditing purposes. The board will vote at the May 2018 board meeting about retention so they can see the cost of services.
- New Louisiana Charter School Performance Compact
  - Dr. Cook asked the board to review the LA DOE Performance Compact in their board packets and bring any questions to Stacey Brunet.

### III. CSUSA Reports

- RFP Update---Food and Uniforms
  - The school leaders informed the board that SLA and Preferred Foods were the only 2 companies who responded to the public RFP.
  - School Uniform updates will be given in May 2018.
- Enrollment Update
  - Christine Stoudt gave the enrollment report for Acadiana Renaissance as her budgeted enrollment of 870 and is expected to be at 885 at school opening.
  - Tale Lockett gave the enrollment report for Lafayette Renaissance as 908 as projected enrollment for 2018-19.
- Approval of the 2018-19 School Year Calendar
  - The calendars were reviewed by the board.

**MOTION: Motion was made by Karen Miller-Lewis and seconded by Erica Williams to approve both calendars for Acadiana Renaissance and Lafayette Renaissance Charter Academies for School Year 2018-2019.**

### IV. Committee Reports

- Finance
  - Karen Miller-Lewis stated there were no additional updates to the financial reports other than Mr. Schnurr's report.
  - The next committee meeting will be May 2018.
- Board Development and Nominating
  - Erica Williams gave the committee report to include:
    - Resumes for additional board trustees to fill pipeline
    - May 2018 meeting will focus on reviewing resumes.
    - Mrs. Williams facilitated a discussion on the Topic of the Month: Board Diversity
- Community Relations Committee and Fund Development

- There was no report
- Expansion and Facilities
  - Carlos Harvin reviewed the facility needs of each campus
  - Turfing the ARCA Campus would cost approximately \$150,000 and conversations with Red Apple will resume. Some trustees believe it has now become a safety hazard for teachers, staff and students. New quotes will be presented to the board in the near future.
  - Turf is the number one priority for ARCA.
  - Canopies were discussed for each campus
  - LRCA needs a sign on I-49 for directional assistance and front signage for the building on Pont des Mouton.
  - High School Expansion: Stephanie Hanks from Gateway Realty gave the board a listing of 45 lots available for possible expansion campuses
  - Heat Map requested for upcoming discussion on where students are coming from to fill new high school

**MOTION: Motion was made by Carlos Harvin and seconded by Jeremy Howard to retain Stephanie Hanks as the Lafayette Charter Foundation realtor at no cost to the Foundation. The motion passed unanimously.**

**V. New Business**

- Summer Board Retreat—July 2018
  - Tabled until April 2018 board meeting
- Emeritus Recognition
  - Dr. Cook led the discussion on the Emeritus Recognition for Virginia Jones.

**MOTION: Motion was made by Erica Williams and seconded by Karen Miller-Lewis to award Ms. Virginia Jones with an Emeritus Award for her service to Lafayette Charter Foundation.**

- Erica Williams will take nominations for Secretary and present to the board in May 2018.

**VI. Old Business**

- Absence Policy Discussion
  - This item is tabled until May 2018.

**VII. Board Development Topic of the Month**

- Erica Williams led the discussion of Board Diversity

**VIII. Public Comments**

- There were no public comments

**IX. Trustee Comments**

- Dr. Cook acknowledged Principal Stoudt for her and her faculty's response to an on-campus event.

**X. Adjournment**

**Board President Cook adjourned the April 26, 2018 Lafayette Charter Foundation Board Meeting.**

*Dr. Mary Cook*  
Virginia Jones, Board Secretary *President*

Date: 5/24/2018