

## MEETING MINUTES

**Name of Foundation:** Lafayette Charter Foundation  
**Board Meeting:** May 24, 2018—Board Meeting  
**School(s):** Lafayette Renaissance Charter Academy  
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
May 24, 2018	6:55 PM	8:10 PM	June 28, 2018	6:30 p.m. CST	S. Brunet
<b>Meeting Location:</b>					
Lafayette Renaissance Charter Academy, 205 Vienne Lane, Lafayette, LA 70503					

<b>Attended by:</b>	
<b>Board Members:</b> Dr. Mary Cook, President Carlos Harvin, Vice President Karen Miller Lewis, Treasurer Jeremy Howard, Board Trustee Erica Williams, Board Trustee Cooper Barnes, Board Trustee Dr. Nancy Gomez, Board Trustee  <b>Absent:</b> Heather Blanchard, Board Trustee	<b>Other Attendees:</b> Dr. Raquel Square-Ayles, Regional Education Director, CSUSA Christine Stoudt, Principal, Acadiana Renaissance Charter Academy Tale Lockett, Principal, Lafayette Renaissance Charter Academy Stacey Brunet, Governing Board Manager Damon Schnurr, Finance, CSUSA  <b>Phone:</b> Myrna Laine Hyppolite, Vice President, Financial Planning & Analysis Deb Montella, Marketing, CSUSA Maria Garzon, Finance, CSUSA

### **CALL TO ORDER**

Pursuant to public notice, the meeting commenced at 6:30 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

#### **I. Administrative**

- Approval of April 26, 2018 Meeting Minutes
  - Dr. Cook asked the trustees to review the minutes and if there were any corrections. No corrections were needed.

**MOTION: A motion was made by Erica Williams and seconded by Jeremy Howard to approve the board meeting as presented. The motion passed unanimously.**

#### **II. Financials**

- March 2018 Finance Report
  - Karen Miller-Lewis and Damon Schnurr reviewed the financial report

**MOTION: Motion was made by Karen Miller-Lewis and seconded by Jeremy Howard to approve the March 2018 Finance Report. The motion passed unanimously.**

- Support Center Cost Reimbursements FY 18– Lafayette Renaissance Charter Academy
  - Myrna Laine Hyppolite reviewed the Support Center reimbursements and reallocations with the board.

- Gary McGoffin provided additional dialogue regarding reimbursements.

**MOTION: Motion was made by Karen Miller-Lewis and seconded by Carlos Harvin to table the voting of the Support Center Cost Reimbursements, with no future obligation to repay the waived amounts. The motion passed unanimously.**

- Audit Firm Retention and Engagement Letter
  - The retention of Postlewaithe and Netterville as the auditing firm and Engagement Letter were reviewed.

**MOTION: Motion was made by Karen Miller-Lewis and seconded by Carlos Harvin to approve the retention of Postlewaithe and Netterville and Engagement Letter to be signed by Dr. Cook on behalf of the Foundation. The motion passed unanimously.**

### III. CSUSA Reports

- School Report and Enrollment Update
  - End of the Year Review
  - Summer Professional Development
  - Acadiana's enrollment is 877 of today
  - Lafayette's enrollment is 964 of today
  - Mr. Lockett reported options for certifying all current teachers who are not certified
- Legislative Report
  - Stacey Brunet presented a written report by Paula Jackson
- Marketing Report
  - Deborah Montella reviewed the marketing report with the board
  - Website transitions will be converted by September 2018

**MOTION: Motion was made by Carlos Harvin and seconded by Jeremy Howard to add a recap of the Expansion Workshop from May 22, 2018 to the May 24, 2018 Board Meeting agenda. The motion passed unanimously.**

### IV. New Business

- Carlos Harvin reviewed the May 22, 2018 Expansion Workshop with the executive team.
  - Mr. Harvin asked the principals for their feedback on expansion of their campuses.
  - Ms. Stoudt reported Acadiana's focus is STEM and Academy Models.
  - Mr. Lockett reported Lafayette's focus is the Arts.

### V. Old Business

- Summer 2018 Board Retreat—July 2018
  - The board selected July 26 at 4-6:30 PM as their July 2018 Board Retreat date at Lafayette Renaissance Charter Academy.
- Emeritus Adoption and Recognition
  - Gary McGoffin reviewed the amendment to the bylaws to create the "Member Emeritus" status and election of Virginia Jones as the first Emeritus

**MOTION: Motion was made by Erica Williams and seconded by Carlos Harvin amend the bylaws of Lafayette Charter Foundation to include the " Board Member Emeritus" Status. The motion passed unanimously.**

**MOTION: Motion was made by Carlos Harvin and seconded by Erica Williams elect Virginia Jones as the inaugural Board Member Emeritus of the Lafayette Charter Foundation. The motion passed unanimously.**

**VI. Board Development Topic of the Month**

- Board Trustee Nomination Vetting Process Discussion
  - This will be a topic of discussion at the July board retreat.

**VII. Public Comments**

- Dr. Raquel Square Ayles reported Lonnie Luce is our new state Director for Louisiana.

**VIII. Trustee Comments**

**IX. Adjournment**

**Board President Cook adjourned the May 24, 2018 Lafayette Charter Foundation Board Meeting.**

  
Dr. Mary Louella Riggs Cook, Board President

Date: 6/28/2018