

## MEETING MINUTES

**Name of Foundation:** Lafayette Charter Foundation  
**Board Meeting:** November 29, 2018—Board Meeting  
**School(s):** Lafayette Renaissance Charter Academy  
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
November 29, 2018	6:30 PM	7:50 PM	December 20, 2018	6:30 p.m. CST	S. Brunet
<b>Meeting Location:</b>					
Lafayette Renaissance Charter Academy, 205 Vienne Lane, Lafayette, LA 70503					

Attended by:	
<b>Board Members:</b> Dr. Mary Riggs-Cook, President Carlos Harvin, Vice President Karen Miller-Lewis, Treasurer Erica Williams, Board Trustee Dr. Nancy Gomez, Board Trustee Heather Blanchard, Secretary  <b>Phone:</b> Cooper Barnes, Board Trustee	<b>Other Attendees:</b> Dr. Raquel Square-Ayles, Regional Education Director, CSUSA Christine Stoudt, Principal, Acadiana Renaissance Charter Academy Tale Lockett, Principal, Lafayette Renaissance Charter Academy Stacey Brunet, Governing Board Manager, CSUSA Gary McGoffin, Board Attorney Tameika McGibbon, Finance, CSUSA Josh Levine, State Facilities Director Jerry Snead, Facilities

### CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:30 p.m. CST with a Call to Order by Board President, Dr. Mary Riggs-Cook. Roll call was taken and quorum was established.

#### I. Administrative

- Approval of September 27, 2018 Expansion Committee Minutes, September 27, 2018 Board Meeting and October 25, 2018 Board Meeting Minutes
  - Dr. Cook asked the board to review the meeting minutes as presented and voice any corrections needed.

**MOTION:** Motion was made by Karen Miller-Lewis and seconded by Carlos Harvin to approve the September 27, 2018 Expansion Committee Meeting minutes as presented.

**MOTION:** Motion was made by Karen Miller-Lewis and seconded by Erica Williams to approve the September 2018 board meeting minutes as presented.

**MOTION:** Motion was made by Erica Williams and seconded by Carlos Harvin to approve the October 25, 2018 board meeting minutes as presented.

#### II. Financial Report

- Approval of the September 2018 Financial Report
  - The September 2018 financial report was reported by Tameika McGibbon and reviewed by the board.

**MOTION:** Motion was made by Karen Miller-Lewis and seconded by Heather Blanchard to approve the September 2018 Financial Report as presented. The motion passed unanimously.

#### III. CSUSA Reports

- School and Enrollment Reports

- **Acadiana Renaissance report was given by Christine Stoudt to include:**
  - Enrollment: 885
  - Activities and athletic report
  - Robotics Team is going to State Competition
  - Community Service Projects
  - Academics---NWEA testing and LEAP Prep
- **Lafayette Renaissance report was given by Tale Lockett to include:**
  - Enrollment: 930
  - Activities and Athletics report
  - Community Service Projects
  - Grandparents' Week
  - PBIS
  - Red Ribbon Week
  - LEAP, NWEA and IReady prep
- Academic Data Reports
  - Dr. Ayles gave the board a verbal report of the current academic data and reports from the State of LA.
- Operations Update
  - **Acadiana Artificial Turf and Night Custodial**
    - Josh Levine updated the board with current progress
    - Mr. Levin introduced Mr. Jerry Sneed to the board as the ARCA facilities leader.
  - **Food Contract and Busing Contract Update**
    - Georgette Sterling introduced herself to the board as the local contact and is currently working on Operations items
  - **School Culture**
    - Mr. Lockett and Ms. Stoudt addressed the school culture atmosphere and upcoming academic and extracurricular offerings.
  - **BESE Charter Contract**
    - Stacey Brunet and Gary McGoffin addressed the board of the upcoming BESE renewals in December

**IV. New Business**

- There was no new business

**V. Old Business**

- There was no old business

**VI. Committee Reports**

- Nominating Committee
  - **Bylaw Discussion**
    - Erica Williams addressed the Charter Bylaws section 2.5.2: The Board may declare vacant the office of any Trustee who has been convicted of a felony, or has been found to have breached any duty arising under Louisiana Law or to be of unsound mind, by any court of competent jurisdiction, or has failed to attend three (3) or more meetings of the Board of Trustees in any calendar year.
    - Mrs. Williams led the discussion to address the terminology of the section, proposing a change of the bylaws to add the term "consecutive" after "three (3) or more...."

**MOTION:** Motion was made by Erica Williams and seconded by Nancy Gomez to amend the agenda to allow action to amend the bylaws language to insert the word "consecutive" in the Lafayette Charter Foundation Bylaws Section 2.5.2 to now read "*The Board may declare vacant the office of any Trustee who has been convicted of a felony, or has been found to have breached any duty arising under Louisiana Law or to be of unsound mind, by any court of competent jurisdiction, or has failed to attend three (3) or more consecutive meetings of the Board of Trustees in any calendar year.*" The motion passed unanimously.

- **90 Day Committee Service**

- Mrs. Williams led the discussion of potential trustees first being added to a board committee and serving on said committee for 90 days before nominating the individual for a Trustee position.
- The board decided to table any action on this agenda item to December 2018.
- **Resumes of Potential Trustees**
  - The board decided to discuss potential trustee resumes in December 2018.

**MOTION: Motion was made by Karen Miller Lewis and seconded by Erica Williams to accept the report of the Nominating Committee. The motion passed unanimously.**

**MOTION: Motion made by Carlos Harvin and seconded by Erica Williams to amend the agenda to allow for a report from the Expansion Committee. The motion passed unanimously.**

- Expansion Committee
  - Mr. Harvin requested all committees be placed on the agenda each month for a report.
  - BESE Board meeting will be on 12/10/18 to vote on ARCA and LRCA renewal years.
  - Next Steps: discussion of expanding current ARCA Campus to allow for a phased High School and a expanding the current LRCA campus to allow for a Pre-K program
  - Property Search Team: Carlos Harvin informed the board they would need to consider and take action on formally executing a contract to retain Stephanie Hanks as the Foundation Realtor. Action was tabled until December 2018.

**MOTION: Motion was made by Erica Williams and seconded by Karen Miller Lewis to accept the Expansion committee report as presented. The motion passed unanimously.**

**VII. Public Comments**

- There were no further

**VIII. Trustee Comments**

- There were no public comments

**IX. Adjournment**

Board President Cook adjourned the November 29, 2018 Lafayette Charter Foundation Board Meeting

  
Heather Blanchard, Board Secretary

Date: 1/24/2019