

MEETING MINUTES

Name of Foundation: Lafayette Charter Foundation
Board Meeting: June 27, 2019—Board Meeting
School(s): Lafayette Renaissance Charter Academy
Acadiana Renaissance Charter Academy

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 27 2019	5:20 PM	7:40 PM	July 25, 2019	6:30 p.m. CST	S. Brunet
Meeting Location:					
Acadiana Renaissance Charter Academy, 600 Savoy, Youngsville, LA					

Attended by:	
Board Members: Dr. Mary Riggs-Cook, Board President Karen Miller-Lewis, Treasurer Heather Blanchard, Secretary Erin Daniels, Board Trustee Nick Pugh, Board Trustee Jared LaBue, Board Trustee Absent: Carlos Harvin, Vice President Erica Williams, Board Trustee Dr. Nancy Gomez, Board Trustee	Other Attendees: Dr. Carlos Sam, Deputy State Director Christine Stoudt, ARCA Principal Mark Gamble, State Finance Director Stacey Brunet, Governing Board Manager, CSUSA Gary McGoffin, Board Attorney Dan Stumpfhauser, A&S Transportation, National Representative Pat Lewis, A&S Supervisor, Lafayette, LA Jen Gilreath, Operations, CSUSA Georgette Sterling, State Compliance Director Phone: Christine Locrotondo, Finance, CSUSA Debra Leite, State Finance Manager, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 5:20 p.m. CST with a Call to Order by Board President, Dr. Mary Cook. Roll call was taken and quorum was established.

I. Board Retreat

- Erin Daniels addressed the board with her resignation.
- CSUSA Organizational Structure
 - Dr. Carlos Sam reviewed the organizational chart with the board.
- Update on Material Amendments
 - Dr. Carlos Sam updated the board.
 - Dr. Lonnie Luce is still working with the state to address the amendments.
- Bylaws Revision
 - Gary McGoffin led the discussion of the bylaws and revision proposals with the board.
 - There is no action required at this meeting.
 - Mr. McGoffin suggested creating an ad hoc committee to address the bylaws
 - Jared Labue and Heather Blanchard volunteered for the committee and will work with Mr. McGoffin
- Board Meeting Day and Time Proposals
 - Stacey Brunet led the discussion of proposals for new meeting days and times
 - The decision of the board is to move to 11:30 AM on the 4th Friday of each month.
 - Stacey Brunet will find a location and vet with board.

Dr. Cook adjourned the Board Retreat at 6:00 PM CST

Dr. Cook called the FY 2019-2020 Budget Hearing to order at 6:01 PM CST.

II. FY 2019-2020 Budget Hearing

- Mark Gamble reviewed the FY 2019-2020 Budget with the board

III. Public Comments

- There were public comments

IV. Trustee Comments

- There were no additional trustee comments

V. Adjournment

MOTION: Motion was made by Karen Miller Lewis and seconded by Heather Blanchard to adjourn the FY 2019-2020 Amended Budget Hearing. The motion passed unanimously.

Dr. Cook called the June 2019 Annual Meeting to order at 6:20 PM CST.

VI. Administrative

- Approval of the May 2019 Board Meeting minutes
 - Board Chairman Cook asked the board to review the board meeting minutes as presented and asked if there were any corrections. No corrections were voiced.

MOTION: Motion was made by Karen Miller-Lewis and seconded by Heather Blanchard to approve the May 2019 Board Meeting Minutes as presented. The motion passed unanimously.

- Approval of the 2019-2020 Board Meeting Calendar
 - This item was tabled

VII. Financial Report

- Approval of the FY 2019-2020 Budget
 - There were no additional comments on the amended budget

MOTION: Motion was made by Karen Miller Lewis and seconded by Heather Blanchard to approve the FY 2019-2020 Budget. The motion passed unanimously.

- April 2019 Financial Report
 - Mark Gamble reviewed the report with the board

MOTION: Motion was made by Heather Blanchard and seconded by Jared LaBue to approve the April 2019 Financial Report as presented. The motion passed unanimously.

VIII. CSUSA Reports

- School and Enrollment Reports
 - Acadiana Renaissance Charter Academy Principal Christine Stoudt gave the ARCA report to include:
 - The report was tabled.
 - Lafayette Renaissance Charter Academy school report was given by Stacey Brunet for Jay Benoit include:
 - The report was tabled.
- Operations Update
 - Jen Gilreath address the board with RFP updates including:

- Transportation: Gary McGoffin addressed the new contract with A&S and changes made to the contract, service level agreements, signage, add Louisiana law and terms to the contract. Dr. Sam addressed the expectations of CSUSA and the board to A&S, two companies responded to RFP and the price difference was over \$100,000. Dan Stumpfhauser and Pat Lewis addressed the board with improvements they are making. Drive cams are installed for parental comfort and communication. Another service will be to offer parents an app to track the bus. Monetary fines will be imposed for failure to execute agreed upon service level agreements.
- Food Service: Jen Gilreath reviewed RFP posting date and new processes the State of Louisiana has implemented.
- Lafayette Charter Academy Leadership announcement was made. Mr. Jay Benoit will replace Mr. Tale Lockett as principal.

IX. New Business

- Approval of the 2019-2020 Transportation Service Vendor
 - There were no additional comments from the board.

MOTION: Motion was made by Nick Pugh and seconded by Heather Blanchard to approve A&S as the Transportation Vendor for 2019-2020. The motion passed unanimously.

MOTION: Motion was made by Karen Miller Lewis and seconded by Heather Blanchard to amend the agenda to allow for an approval of the renewal of the 2019-2020 Food Service Vendor being Preferred Meals. The motion passed unanimously.

MOTION: Motion was made by Heather Blanchard and seconded by Karen Miller Lewis to approve the renewal of the 2019-2020 Food Service Vendor being Preferred Meals. The motion passed unanimously.

- Board Elections
 - **Officer Nominations and Elections**
 - Heather Blanchard presented the slate of nominations to the board as: President, Dr. Mary Cook; Vice President, Carlos Harvin; Secretary, Heather Blanchard; Treasurer, Karen Miller Lewis.

MOTION: Motion was made by Heather Blanchard and seconded by Jared LaBue to approve the slate of officers as presented. The motion passed unanimously.

- **Trustee Nominations and Elections**
 - Heather Blanchard presented the slate of nominations to the board as all current trustees of the board.

MOTION: Motion was made by Heather Blanchard and seconded by Karen Miller Lewis to approve the slate of trustees as presented. The motion passed unanimously.

X. Old Business

- July 2019 Board Meeting
 - The board discussed the July 2019 board meeting.

MOTION: Motion was made by Jared Labue and seconded by Nick Pugh to cancel the July 2019 Board Meeting. The motion passed unanimously.

XI. Committee Reports

- Finance Committee
 - No meeting this month
- High School Expansion and Facilities Committee
 - No Meeting this month

- Nominating Committee
 - No Meeting this month

Public Comments

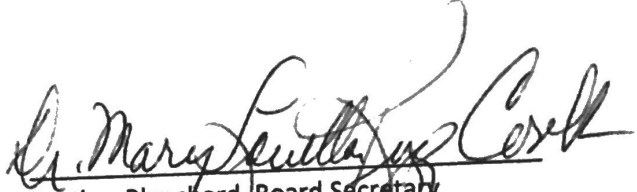
- There were no public comments.

Trustee Comments

- There was a discussion of moving the parking place of the buses on campuses.

Adjournment

Board President Cook adjourned the June 27, 2019 Lafayette Charter Foundation Annual Board Meeting.


Heather Blanchard, Board Secretary

Date: 9/27/2019